Genesee Valley Region PTA Leadership Grant

**Purpose:** The Genesee Valley Region PTA Leadership Grant is designed to give individuals in the Genesee Valley Region financial support so that they may attend NYS PTA Summer Experience, NYS PTA Convention, Legislative Education, or other PTA event at the discretion of the Genesee Valley Region PTA.

**Genesee Valley Region PTA Leadership Grants:** The funds will be allocated by the Genesee Valley Region Board as part of the annual budget for the school year. The amount of these funds will be reflected in the Genesee Valley Region PTA Budget at the beginning of each school year.

**Genesee Valley Region PTA Leadership Grant Committee:** The Genesee Valley Region Leadership Grant Committee will consist of the Genesee Valley Region PTA Board Treasurer and a committee chairperson from the Genesee Valley Region PTA Executive Board and at least two members from the Genesee Valley Region PTA Board. The Committee’s function will be to provide necessary information to the units in the Genesee Valley Region and to consider applications made for disbursement of funds. The Committee will also make recommendations to the Executive Board for their consideration. There must be input from a minimum of three Genesee Valley Region Board members to prepare an initial decision.

**Program Guidelines:** An applicant requesting assistance must be a member of a Genesee Valley Region PTA from a unit in good standing. The funds will be granted for unit education in areas that will enhance a unit’s understanding of NYS PTA purposes. Funds being requested are not to be used for reimbursement of a previous activity.

First priority will be given to newly chartered units and units with financial hardships.

The funds are to be used for registration and/or accommodations at the discretion of the Genesee Valley Region PTA Board.

**The grant recipient will be expected to:**
- Report on their experience to their local PTA unit during a meeting.
- Report at a Genesee Valley Region Board regarding their experience.
- Write a brief newsletter article to be published on the Genesee Valley Region website and in the ECHO.

**Procedures:** A unit or individual may request an application for a grant from the Genesee Valley Region Treasurer. Requests can be submitted from August 1st to June 1st.

The applicant will receive an application and a copy of the Genesee Valley Region Grant Process. The application should be completed, signed and returned to the Genesee Valley Region Treasurer. In completing the application, we also request that the applicant provide a
copy of the unit’s latest bank(s) statement(s), letter of recommendation, phone number and a completed application for the event. The recommendation may be from a school administrator, other PTA officer or school social worker.

The applications, once received, will be reviewed by the Genesee Valley Region PTA Leadership Grant Committee. All decisions for disbursement of funds will be granted or denied according to need and the grant programs criteria. The amount of funds awarded will be determined by the Committee according to the number of requests received, the funds available, and the unit’s specific financial needs.

The Genesee Valley Region Leadership Grant Committee will acknowledge receipt of the application. The Committee will then present to the Executive Board their recommendation for final approval or denial within 15 days. A letter will then be sent to the applicant by the Region Treasurer letting the applicant know of the decision. If the application has been approved, the completed event application will then be forwarded to the NYS PTA office for the event.

May 23, 2011

*This form and process is subject to change upon review by the Genesee Valley Region PTA.*
Genesee Valley Region PTA
Leadership Grant Application

Individual Name: ________________________________

Phone Number: ______________

Address: _______________________________________

PTA Unit: ___________________ Unit Number: __________

Purpose of Request: __________________________________

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________________________________________________________________

________________________________________________________________

Dollar Amount Requested: ______________

Are you currently pursuing other types of financing?

  ______ Yes  ______ No

If so, please explain: _________________________________________

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________________________________________  _________________
Applicant Signature  Date